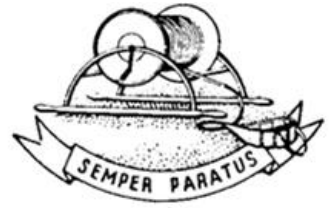


# COVIDSAFE PLAN

2021-22

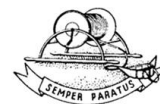


Sandringham Life Saving Club  
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COVIDSafe for Life Saving

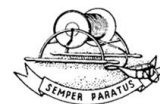
SANDRINGHAM LSC | VERSION 7.1 | 08/10/2021





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# 1. COVIDSafe Plan Status Summary

COVIDSafe Plan Element	LSV Release Status*	Club Compliance Status [Club Complete)
<a href="#">COVIDSafe General</a>	Release 1 - 21 Updated: 30/09/2021	Release 1-21 27.11.21
<a href="#">COVIDSafe Facilities Access Plan</a>	Release 1 - 21 Updated: 30/09/2021	Release 1-21 27.11.21
<a href="#">COVIDSafe Lifesaving Operations Training Plan</a>	Release 1 - 21 Updated: 30/09/2021	Release 1-21 27.11.21
<a href="#">COVIDSafe Lifesaving Operations Plan</a>	Release 2 - 21 Updated: 07/10/2021	Release 1-21 27.11.21
<a href="#">COVIDSafe Aquatic Sports Plan</a>	Release 1 – 21 Updated: 26/10/2021	-
<a href="#">COVIDSafe Member Development Programs Plan</a>	Release 1 – 21 Updated: 22/10/2021	Release 1-21 27.11.21

\*Important Note: Release dates where available can be found at [LSV's Club COVID Recovery webpage](#)

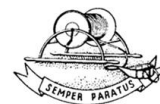
## 1.1. Statement of Compliance [renewed for 2021/22]

The Club agrees to operate in compliance with this COVIDSafe Plan:

<b>Name of Club President:</b>	Vicky McKay
<b>Date</b>	November 2021
<b>Name of 2<sup>nd</sup> Authorised Person (e.g. COVIDSafe Coordinator):</b>	Karen Pennie
<b>Role:</b>	Covid Safe Coordinator and Vice President
<b>Date:</b>	November 2021

## 2. Key References

- [MASTER Club COVIDSafe Plan Link \(this document\)](#)
- [LSV's Recovery Roadmap](#)
- [LSV COVIDSafe Plan](#)
- [LSV COVIDSafe Planning Home Page](#)
- LSV contacts:
  - Email: [clubsupport@lsv.com.au](mailto:clubsupport@lsv.com.au)



(b) Tel: 03 9676 6930

## 3. Preamble

### 3.1. LSV Overarching Intention for 2021/22

Using our COVIDSafe learnings from last season, to build on and deliver, our next lifesaving season to the fullest, as permitted by the prevailing government restrictions.

### 3.2. Purpose of the COVIDSafe Plan

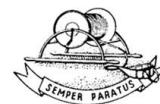
1. To outline planned return to opening of Sandringham LSC and return to activities in accordance with the Victorian Government requirement and Life Saving Victoria's COVIDSafe Plan.
2. This COVIDSafe Plan must be read in conjunction to the LSV COVIDSafe Plan.
3. This COVIDSafe plan outlines:
  - (a) COVIDSafe Coordinator(s) for Sandringham LSC
  - (b) What activities Sandringham LSC's plans to operate, when and how.
  - (c) Actions to help prevent and what to do in case of transmission of COVID-19.

### 3.3. LSV's COVIDSafe Principles

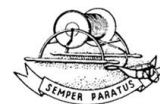
1. To sustain LSV and lifesaving clubs for delivering our vision and mission.
2. To protect our people, customers and the community from COVID-19.
3. To keep safety and wellbeing at the forefront and adapt as we go.
4. Being positive about what we can do as it is going to be different to previous years.
5. Recognising that our broad scope will require many differences to be considered.
6. Acknowledging that being COVIDSafe is everyone's shared responsibility

### 3.4. Responsibilities

Responsibilities	Who
Support this COVIDSafe Plan	Volunteer Support Officers LSV Teams as relevant for each element of this COVIDSafe plan
Develop this COVIDSafe Plan	Sandringham LSC COVIDSafe Coordinator
Endorse and comply with this COVIDSafe Plan	Sandringham LSC Committee / Board
Approval of this COVIDSafe Plan Template	LSV Pandemic Team



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## 4. COVIDSafe General

### 4.1. Steps to action

Step #	Action by Club	Yes/No	LSV Release
1	Check <a href="#">COVIDSafe Coordinator Position Description</a> , appoint/renew (including details below) and attend training if new	Y	Release 1 - 21 Updated: 30/09/2021
2	Stay current with the <a href="#">COVIDSafe Lifesaving FAQ</a>	Y	
3	Stay current with the <a href="#">COVIDSafe Legal &amp; Insurance FAQ</a>	Y	
4	Stay current with the <a href="#">COVIDSafe Ongoing FAQ</a>	Y	
5 & 6	View COVIDSafe Plan <a href="#">Video 1</a> and <a href="#">Video 2</a>	Y	
7	Stay current with the <a href="#">COVIDSafe Resource Change Log</a>	Y	
8 & 9	Review <a href="#">Media and COVID-19 guide</a> and <a href="#">Social Media and COVID-19</a>	Y	
10	Refer <a href="#">COVIDSafe Worker Permit Checklist</a>	Y	
11	Refer <a href="#">COVIDSafe Personal Health Checklist</a>	Y	
12	Refer <a href="#">COVIDSafe Masks Advice</a>	Y	
13	Refer <a href="#">COVID Case Action Plan</a>	Not available	
14	Note <a href="#">AGMs – Practical Guide</a>	N/A	
15	Acknowledgement of <a href="#">COVID-19 Vaccinations FAQ</a>	Y	

### 4.2. Key References

Additional references for further information not included in section 2 of this document.

#### 1. LSV contacts:

- (a) Email: [clubsupport@lsv.com.au](mailto:clubsupport@lsv.com.au)
- (b) Tel: 03 9676 6930

### 4.3. COVIDSAFE Coordinator(s) Appointment

Member Name:	Contact Details:	Training Completed:
Karen Pennie	Mob: 0432 935408 Email: <a href="mailto:vicepresident@sandringhamlsc.org.au">vicepresident@sandringhamlsc.org.au</a>	Yes



## 5. COVIDSafe Facility Access Plan

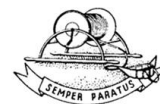
### 5.1. Steps to action

Step #	Action by Club	Yes/No	LSV Release
0	Complete COVIDSafe General (section 4)	Y	Release 1 - 21 Updated: 30/09/2021
1	Accept and adopt <a href="#">COVIDSafe Emergency Access Guide</a>	Y	
2	Accept and adopt <a href="#">COVIDSafe Cleaning Guide</a>	Y	
3	Complete <a href="#">COVIDSafe Facility Setup Checklist</a>	Y	
4	Complete <a href="#">COVIDSafe Contact Tracing Checklist</a>	Y	
5	Complete <a href="#">COVIDSafe Signage Checklist</a>	Y	
6	Following above, refer <a href="#">COVIDSafe Signage Pack</a>	N/A	
7	Refer <a href="#">COVIDSafe Bunkhouse Checklist</a>	N/A	
8	Complete <a href="#">COVIDSafe Hospitality Pre-Opening Checklist</a>	N/A	
9	Adopt <a href="#">COVIDSafe Hospitality Management Checklist</a>	N/A	
10	Refer <a href="#">COVIDSafe Hospitality Participant Checklist</a>	N/A	
11	Refer <a href="#">COVIDSafe Special Event Process</a>	N/A	
12	Refer <a href="#">COVIDSafe BBQ Checklist</a>	Y	

### 5.2. Key References

Additional references for further information not included in section 2 of this document.

1. Relevant Section of LSV COVIDSafe Plan
2. LSV contacts:
  - (a) Email: [clubsupport@lsv.com.au](mailto:clubsupport@lsv.com.au)
  - (b) Tel: 03 9676 6930



## 6. COVIDSafe Lifesaving Operation Training Plan

### 6.1. Steps to action

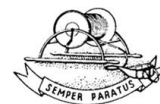
Step #	Action by Club	Yes/No	LSV Release
0	Complete COVIDSafe Facility Access Plan (section 5)	Y	Release 1 - 21 Updated: 01/09/2021
1	Complete <a href="#">COVIDSafe Lifesaving Operations Training Checklist</a>	Y	
2	Accept and adopt <a href="#">New Awards – Training Delivery Plan</a>	Y	
3	Stay current with the <a href="#">COVIDSafe Lifesaving Operations Training FAQ</a>	Y	

### 6.2. Key References

Additional references for further information not included in section 2 of this document.

1. Relevant Section of LSV COVIDSafe Plan
2. LSV contacts:
  - (a) Email: [volunteertraining@lsv.com.au](mailto:volunteertraining@lsv.com.au)
  - (b) Tel: 03 9676 6980





## 7. COVIDSafe Lifesaving Operation Plan

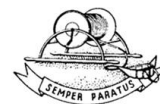
### 7.1. Steps to action

Step #	Action by Club	Yes/No	LSV Release
0	Complete this COVIDSafe plan's sections 4, 5 and 6	Y	Release 1 - 21 Updated: 30/09/2021
1	Refer <a href="#">COVIDSafe First Responder Checklist</a>	Y	
2	View <a href="#">COVIDSafe Patrolling Guide Videos</a>	Y	
3	Refer <a href="#">COVIDSafe Donning Guide</a>	Y	
4	Refer <a href="#">COVIDSafe Doffing Guide</a>	Y	
5	Refer <a href="#">COVIDSafe Donning and Doffing Video</a>	Y	Release 2 - 21 Updated: 07/10/2021
6	Note <a href="#">SLSA's COVIDSafe DRSABCDs Guide</a>	YES	
7	Refer <a href="#">COVIDSafe Modified Patrols Guide</a>	Y	
8	Refer <a href="#">COVIDSafe Communicable Diseases Guidelines</a>	Y	
9	Agree to <a href="#">SOP 1.19 – Modified Patrol Operations (COVID-19)</a>	Y	
10	Follow <a href="#">COVIDSafe Clinical Waste Disposal Guide</a>	Y	

### 7.2. Key References

Additional references for further information not included in section 2 of this document.

1. Relevant Section of LSV COVIDSafe Plan
2. LSV contacts:
  - (a) Email: [lifesavingoperations@lsv.com.au](mailto:lifesavingoperations@lsv.com.au)
  - (b) Tel: 03 9676 6930



## 8. COVIDSafe Aquatic Sports Plan

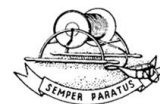
### 8.1. Steps to action

Step #	Action by Club	Yes/No	LSV Release
1	Refer <a href="#">Club COVIDSafe Marshall – Aquatic Sport Position Description</a>	NO	Release 1 - 21 Updated: 28/10/2021
2	Refer <a href="#">COVIDSafe Sport Training Checklist</a>	YES	
3	Note: <a href="#">Fitness Programs</a>	N/A	
4	Refer <a href="#">COVIDSafe Surfboat Training Checklist</a>	N/A	
5	Refer <a href="#">COVIDSafe Club Aquatic Sport Guide</a>	N/A	
6	Refer <a href="#">Aquatic Sport Safety Handbook</a>	N/A	
7	Refer <a href="#">LSV Aquatic Sport Carnivals COVIDSafe Event Plan</a>	N/A	
8	Refer <a href="#">LSV Carnival COVIDSafe Marshall &amp; Officer Position Description</a>	N/A	
9	Refer <a href="#">COVIDSafe LSV Carnival Officials Checklist</a>	N/A	
10	Refer <a href="#">COVIDSafe LSV Pool Lifesaving Officials Checklist</a>	N/A	
11	Refer LSV Aquatic Sport Pool Lifesaving COVIDSafe Event Plan	TBC	
12	Refer LSV IRB COVIDSafe Event Plan	TBC	

### 8.2. Key References

Additional references for further information not included in section 2 of this document.

1. Relevant Section of LSV COVIDSafe Plan
2. LSV contacts:
  - (a) Email: [sport@lsv.com.au](mailto:sport@lsv.com.au)
  - (b) Tel: 03 9676 6957



## 9. COVIDSafe Member Development Programs Plan

### 9.1. Steps to action

Step #	Action by Club	Yes/No	LSV Release
0	Complete COVIDSafe Facility Access Plan (section 5)	YES	Release 1 - 21 Updated: 19/10/2021
1	Refer and accept <a href="#">COVIDSafe Nipper Program Guide</a>	YES	
2	Refer <a href="#">COVIDSafe Nippers FAQ</a>	YES	
3	Review, accept and appoint <a href="#">COVIDSafe Officer Nippers Position Description</a>	YES	
4	Review and Adopt <a href="#">COVIDSafe Nipper Programs Checklist</a>	YES	
5	Complete <a href="#">Club Nipper Program Information Plan Form</a>	YES	

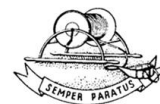
### 9.2. Key References

Additional references for further information not included in section 2 of this document.

1. Relevant Section of LSV COVIDSafe Plan
2. LSV contacts:
  - (a) Email: [membershipandleadership@lsv.com.au](mailto:membershipandleadership@lsv.com.au)
  - (b) Tel: 03 9676 6945

### 9.3. Other Information

Note: All volunteer training courses must fall under the Lifesaving Operations Training Plans.

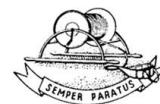


## 10. Local Government Requirements

Where required, this section maps this COVIDSafe Plan is to be mapped to specific local government and/or Land Managers requirements and addressed any gaps.

1. Local Government Area (LGA): Bayside City Council
2. Link to specific LGA plan relevant for Sandringham LSC:
3. Key LGA Contact:
  - (a) Ebony Tsomaropoulos  
Recreation Development Officer | Open Space, Recreation & Wellbeing

Bayside City Council  
76 Royal Avenue Sandringham VIC 3191  
Tel 03 9599 4370  
[etsomaropoulos@bayside.vic.gov.au](mailto:etsomaropoulos@bayside.vic.gov.au)  
[bayside.vic.gov.au](http://bayside.vic.gov.au)



## 11. Document Process

### 11.1. Updates & Notifications

On an ongoing basis this document is required to be updated by both LSV and Sandringham LSC. To ensure the most up to date information is incorporated, strict version control will also be implemented. The below process is through required to be followed:

Step #	Action by Club and LSV
1	<b><u>LSV</u></b> to advise of update via email/LSV Circulars and re-distribute link of Club master document to Club COVIDSafe Coordinator.
2	<b><u>Club</u></b> to consult internally, as required by section 3.4 of this document, and update master document (link as per step 1).
3	<b><u>Club</u></b> to notify LSV of finalised update through direct email to <a href="mailto:clubsupport@lsv.com.au">clubsupport@lsv.com.au</a> .
4	<b><u>LSV</u></b> to confirm Club plan in reply email, pending any amendments or questions.
5	<b><u>LSV</u></b> to finalise version and update records held within Club plan folder