Welcome to the 2024/2025 Season at Sandringham Life Saving Club!

Thank you so much for your interest in our Club. We're looking forward to having you join, and we need you to complete ALL THREE stages of the enrolment process before your membership request can be accepted.

1. Enrolment:

SANDRING HAM LIFE SAVING CLUB EST.1917

First, we need you to register via the Surf Life Saving Australia website <u>https://sls.com.au/join/</u>. Please scroll all the way down the home page and select Join under the **No** icon if you have never been a member of a surf lifesaving club before. Select Join under the **Yes** icon if you have - if so, you will need to register or log in to the members portal. Follow the enrolment process on the website to register and pay for your membership – more detailed instructions about this process are found on page 2 of this document.

We ask that you enrol both parents/guardians when signing up for a family membership, especially if both will be present on the beach during nippers. This is a safeguarding children requirement (see the Working With Children Check section below).

2. Payment:

You will be taken to a payment gateway at the end of the enrolment. As this is a national website and each club has a different fee structure, please ensure you enter the correct amount:

Family Membership \$200
Cadets (13-17 years, not part of a family membership) \$60
Adult (over 18 years, not part of a family membership) \$80
Community Membership (non-active adults only) \$40

3. Conditions and Working with Children Check:

It is a Life Saving Victoria and Sandringham Lifesaving Club policy to ensure all members who are involved with activities in which children are present hold a **volunteer** Working With Children Check (WWCC). Please ensure this is completed, as without it you cannot become a full member (your children will not be able to be enrolled in Nippers and you will be unable to patrol). Nippers places are allocated when all enrolment, payment and WWCC paperwork is received; until all are received, you will not be allocated a place. If you already have a WWCC, please add us to the organisations with whom you volunteer, and send through a screenshot of the updated details while we await the paper copy.

The WWCC is free of charge and easy to obtain as the process is now entirely online. Visit <u>https://www.workingwithchildren.vic.gov.au</u> to apply (ensure you click Volunteer rather than Employee to avoid charges). Please enter your volunteer organisation addresses as below:

Sandringham Life Saving Club PO Box 15 Sandringham, Vic 3191 03 9598 2340 Life Saving Victoria PO Box 353 South Melbourne, Vic 3205 03 9676 6900

For additional help or any questions, please contact us at <u>memberships@sandringhamlsc.org.au</u>. We're looking forward to an exciting season ahead and can't wait to see you on the beach!

A Guide to the Membership Registration Process

We have provided an overview of the process below. For more information, please also see the Surf Life Saving Australia user guides:

Userguide for Joining an Organisation as a Family

Userguide for Joining an Organisation as an Individual

1. Head to the website: https://sls.com.au/join/

If you have never been a member of a life saving club, click JOIN below NO. If you have, you will need to transfer your membership- even if years old. In this case, click Create/Retrieve account under YES).



If you'd like to find the details of your local club, please consult the Club Directory which contains full contact details for all surf clubs.

2. If registering for Nippers, complete details for the primary adult member first please.

G			(?)	
0	Which service would you like to join? I would like to join O Surf Life Saving Club Other SLSA Organisation		TEST NSW Club Phone Number 0292158000	
2	The club I want to join is TEST NSW Club I want to join	×	Email Address sems@slsa.asn.au Address Level 1 1 Notts Ave Bondi 2026	
4	My family Give your family group a name Smith Family	~	Website www.sls.com.au	
			5 Next	

bottom of the confirmation screen. Click on Submit the Form.



- 4. Now complete registration for other family members.
- 5. You can now **create a family group** to keep everyone together. This will make things easier when you come to renew next year.
- 6. Once you submit this data you should see this screen. Click the MAKE A PAYMENT button.



7. Click the PAY ONLINE button on the next screen:



8. Select "Membership Fee" as the Transaction Type. Enter your NAME ONLY in the Payment Details field - card details are entered on the next screen. Enter the amount from the list.

* Club/Organisation	Sandringham LSC Start typing to get a list of possible matches			
Sandringham	Sandringham LSC Price List			
Life Saving Club	Sandringham LSC Membership Fees 2022-2023 Season www.sandringhamlsc.org.au			
READER PARAMUS -				
	Family Membership Renewal before 15th October 2022	\$150.00		
	Family Membership Renewal after 15th October 2022	\$175.00		
	New Family Membership	\$175.00		
	Single/Senior 18 Years and over with at least one patrolling award before 15th October 2022			
	Single/Senior 18 Years and over with at least one patrolling award after 15th October 2022 \$\$70.00			
	Cadet Membership before 15th October 2022 13-17 years old	\$40.00		
	Cadet Membership after 15th October 13-17 years old	\$50.00		
	Community Membership \$			
	Please ensure you pay for the correct category			
	Nipper caps and rash vests can be purchased from the club shop see website for times	or opening		
	Email membership@sandringhamlsc.org.au for assistance			
	Thank you for choosing Sandringham LSC			
Transaction 1				
* Transaction Type	Membership fee			
* Payment Details	New Member Family Complete Name/Meaningful Payment details			
* Amount	\$175.00 GST Inc. (\$dd.cc)			
				
Add another Transaction				

9. Click the red CONFIRM button on this screen:

Confirmation				
Please confirm your payment details. Fields marked with an asterisk (*) are mandatory.				
Total Amount	\$160.00 AUD			
Cardholder Name	Sally Test			
Credit Card Number	423953688			
Expiry Date	04/22			
* Verification Code	Enter the verification code below.			
BACK	CONFIRM			

Please check your receipt to make sure you paid the correct amount and club!

10. Now you can **create a members area account**- please do this as you can edit your account and it will speed up renewal for next year. All finished - well done!

11. Now make sure your WWCC is registered online with Sandringham LSC and Life Saving Victoria. Enter addresses as below please.

https://www.workingwithchildren.vic.gov.au

Sandringham Life Saving Club PO Box 15 Sandringham, Vic 3191 03 9598 2340 Life Saving Victoria PO Box 353 South Melbourne, Vic 3205 03 9676 6900

<u>Help</u>

Useful resources for help with the enrolment process:

Userguide for Joining an Organisation as a Family

Userguide for Joining an Organisation as an Individual

Please do not hesitate to contact us if you run into an issue! We're happy to help and delighted to have you as new members of our club.

memberships@sandringhamlsc.org.au www.sandringhamlsc.org.au